

FATIMA MATA NATIONAL COLLEGE

AUTONOMOUS

(Reaccredited with 'A' Grade by NAAC)
Affiliated to University of Kerala



IQAC INTERNAL QUALITY ASSURANCE CELL

Board of Studies in Botany
Meeting on 07.03.2015
Time 10 AM to

Venue: Botany Laboratory, FMN College, Kollam

The following members are present.

1. Dr. Sophiammal Netta P
 2. Dr. A. R. Rubin Jose
 3. Borey Lawrence
 4. Marilyn V. J
 5. Dr. B. Simithi
 6. Dr. M. Maria Brigit
 7. Dr. E. A. Siril
 8. Dr. Shaiju PN
 9. Dr. Mathew Dan
 10. Dr. Pusanas Benwaras
- (Handwritten signatures and initials corresponding to the list members are present to the right of the list.)*

The Second meeting of Board of studies in Botany for revising the UG and PG syllabi was started at 10AM, with a Silent Prayer. Eight faculty members and three external experts participated in the meeting. Dr. Shaiju P.N., presented the minutes of the previous meeting on 28th February 2015, and it was passed unanimously without any modifications.

Dr. Shaiju then presented the revised syllabus on UG Core, which was revised exclusively by incorporating the suggestions and recommendations of the previous meeting on 28th February 2015. The board unanimously accepted the revision by

suggesting some minor modifications listed below-

- The objectives mentioned at the initial phase of the syllabus have to be reframed and restructured, giving emphasis on the core subjects and its learning process.
- The reference section should be revised to get a uniform pattern.
- Some typographical errors were pointed out and they have to be rectified.

Then Dr. Sinilal presented the revised syllabus or P01 Botany, which was revised exclusively by incorporating the suggestions and recommendations of the previous meeting on 28th February 2015. The board unanimously accepted the revised syllabus and suggested some minor changes listed below-

- Some minor typographical errors were seen in the revised syllabus that has to be corrected.
- Regarding the reference section the year of publication of some literature was missing that has to be incorporated.
- Dr. Sophiammal Neltar informed the meeting that the allocation of marks to CE and ESE of P01 programmes in the college is in the ratio of 30:70. It was learned that it is the recommendation of the academic council meeting and the present curriculum has to be revised accordingly.
- The board also suggested providing subtitles as far as possible for the titles mentioned in the two special papers of the final semester.

The board also suggested having model question papers for all the courses of UG & PG and it has to be incorporated with the syllabus later. Dr. Sophiammal Nettar insisted the members to prepare a list of external examiners and sent to her at the earliest, so that she can submit a panel of external examiners and question setters for each and every course to the Controller of examinations in advance.

It was decided to accept the UG (Core and Complementary) and PG syllabus at its present form with the minor changes listed above and unanimously recommended to the Academic Council for necessary approval.

The meeting came to an end at 3 PM.


01/03/2015

Dr. Sophiammal Nettar, P
Chairman,
Board of Studies in
Botany.