

# FATIMA MATA NATIONAL COLLEGE

AUTONOMOUS

(Reaccredited with 'A' Grade by NAAC)  
Affiliated to University of Kerala



**IQAC** INTERNAL QUALITY ASSURANCE CELL

# Board of Studies in Botany.

Meeting on 13.01.2017,

Time 10 AM to 3 PM.

Venue: Botany Seminar Hall, F.M.V. College, Kollam.

The following members are present.

1. Dr. Marilyn V.J. (Chairman) *Malyu*

2. Dr. Mathew Dan *ADD*

3. Bosco Lawrence

4. Dr. A.S. Rubin *Vase*

5. J. Nirmala Jayarani *A.S. Ruben*

6. Dr. B. Simha *Simha*

7. Dr. Shaju P.N. *Shaju*

8. Dr. E.A. Siril *EA Siril*

9. Dr. M. Maria Brigit *M.M.*

Meeting started at 10 AM with a silent prayer. Chairman presented the minutes of the previous meeting and it was unanimously accepted. Then the chairman briefed the agenda of the meeting. The main agenda of the meeting was the revision of the existing UG and PG syllabi. Discussions were going on this matter. The chairman reported the request from the office of the Controller of Examinations regarding the shortening of paper titles in both UG and PG syllabi. The meeting in principle decided to shorten the titles of papers wherever possible and needed. Each and every title were discussed and shortened titles were proposed for most of the courses. In the curriculum part, some minor modifications were proposed as listed below.

- ① In the PG syllabus, under the study tour part in the IV semester, "visit to two regional and two national research institutions" was changed as "visit to one regional and one national research institution" (page number 4)
- ② In the PG syllabus, under the submission part in II semester, the 3<sup>rd</sup> submission was changed to "Report

on the conservation strategies of any two RBT plants".

⑤ In the PG syllabus, under the submission part in semester II, a typographical mistake of ESA mark under item 3 was corrected as "5" instead of "10."

⑥ In the PG syllabus, under the Dissertation/Project work part "powerpoint-presentation" was modified to "multi-media presentation"

⑦ In the PG syllabus, under the distribution of marks in practical examination, the mark of examination at Practical III was modified to "45" instead of "50", the mark for Record was modified to "15" instead of "10" and "Herbarium/Field Note" was changed to "Herbarium and field Note"

The detailed part of the syllabus was analyzed and corrections/modification/insertion/deletion were made wherever necessary

The precise outcome of each and every course were included at the end of each and every paper.

Regarding the UG core course, the following changes were proposed -

① The titles of courses were modified, wherever it was found possible.

② The detailed part of the syllabus was analyzed and corrections/modification/insertion/deletion were made wherever necessary

③ The matter of inserting "outcomes" for each courses were discussed and it was decided not to mention at each and every course, since a comprehensive and holistic objectives of the entire programme were already present at the preface part of the syllabus.

Regarding the UG Complementary course, the following changes were proposed -

① The titles of the courses were modified, wherever it was found possible.

② Other general decisions evolved at the meeting were -

① The existing practice of conducting practical examinations at the end of each semester in

PC programme was discussed and it was decided to continue the practice, since it was found effective and student friendly.

② The existing practice of making submissions during the end semester practical examination of PC programme was discussed and it was decided to continue the practice, since it was found effective and student friendly.

The meeting came to an end at 3 PM.

*Merilyn*  
Dr. Merilyn VJ  
Chairman  
Board of Studies in Botany

13.01.2017.