

FATIMA MATA NATIONAL COLLEGE

AUTONOMOUS

(Reaccredited with 'A' Grade by NAAC)
Affiliated to University of Kerala



IQAC INTERNAL QUALITY ASSURANCE CELL

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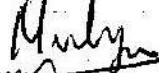




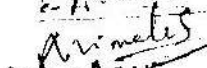

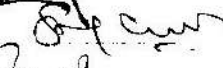

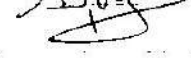
Board of Studies in Botany

Meeting on 01.03.2019

Time: 10 AM to 3 PM

Venue: Botany Seminar Hall

The following members are present.

- 1) Dr. Marilyn V.J. (Chairman) 
- 2) Dr. P.S. Prakash 
- 3) Dr. S. William Deesuse 
- 4) Dr. Sophiamal Nethal P. 
- 5) Dr. E.A. Sini 
- 6) Mrs. Nirmala Jayarami J. 
- 7) Dr. Rubin Jose AS 
- 8) Dr. Sharyn P.N. 
- 9) Dr. B. Sinilal 
- 10) 

The meeting started at 10 AM with a silent prayer. Five faculty members and four external experts attended the meeting. The Chairman briefed the agenda of the meeting. The total revision of the syllabus and curriculum was the main agenda. A syllabus for an add on course was another agenda.

The main decisions of the meeting were -

① The meeting decided to introduce a 2 week internship for I MSc students, at the summer vacation. It was made compulsory for successfully completing the PG course.

② Marks for PG End Semester Examination was revised to 75 from 70, and Continuous Assessment to 25 from 30.

③ Duration of Semester III PG study tour was enhanced to 5 from the existing 3 days.

④ The meeting discussed the possibility

of introducing an online platform like MOODLE for successfully conducting the academic activities like assignments, in an effective and transparent way, and as a beginning decided to give options for assignment submission in online platform or offline. It was decided to mention in the PG and UG curriculum.

- ⑤ In the PG syllabus, under the study tour part in the 4th semester, "visit to two regional and two national research institutions".
- ⑥ In the PG syllabus, under the submission part in the 2nd semester, the 3rd submission was changed to "Report on the conservation strategies of any two RET plants".
- ⑦ In the PG syllabus, under the submission part in the 3rd semester, a typographical mistake of ESA mark, under item 3 was corrected as "5" instead of "10".
- ⑧ In the PG syllabus, under the submission part in the 1st semester, the ESA and CA marks for the first due submissions were changed, and a new submission under title 6 "Permanent slides: 10 slides" was introduced.
- ⑨ A preface, outlining the programme outcome and major objectives were introduced at the beginning of the curriculum.
- ⑩ Detailed course objectives and course

outcomes were introduced for all the courses :

2. In the PG syllabus, under the Dissertation/Project work part "Powerpoint presentation" was modified to "multi-media presentation".

3. In the PG syllabus, under the distribution of marks in the practical examination, the mark of examination at Practical III was modified to "45" instead of "50". the marks for Record was modified to "15" instead of "10" and the "Herbarium/Field Note" was changed to "Herbarium & field Note".

4. The syllabus was analyzed extensively and corrections/modifications/insertions/deletions were made wherever necessary.

Regarding the UG core course, the following changes were proposed -

① The title of the course were modified, wherever it was found possible.

② The syllabus was analyzed extensively and corrections/modifications/insertions/deletions were made wherever necessary.

③ The matter of insertion "outcome" and "objectives" for each courses were discussed and it was decided

to make changes in the syllabus by adding course objectives and course outcomes.

4. During^{ation} the UG 5th/6th semester study tour was enhanced to 5 days from the existing 3 days.

5. Marks for UG End semester examination was revised to 80 from existing 75, and that for the Continuous Assessment to 20 from the existing 25.

6. Decided to strengthen the concepts of 'environmental education', 'science and human society', and 'ethics in science' by incorporating significant contributions in selected courses.

Regarding the UG complementary course, the following changes were proposed.

① The titles of the courses were modified, wherever it was found possible.

② Marks for UG End Semester Examination was revised to 80 from the existing 75, and that for the Continuous Assessment to 20 from the existing 25.

③ The syllabus was analyzed extensively and corrections/modifications/insertions/deletions were made wherever necessary.

Other Major Decisions

① The existing practice of conducting practical examinations at the end of each semester in PG programme were discussed and it was decided to continue the practice, since it was found effective and student friendly.

② It was decided to introduce an add-on course titled "Mushroom Cultivation". The scheme syllabus for the same was discussed and finalised.

The meeting came to an end at 3.00pm.

Merilyn

Kollam.
1/3/2019.



Dr. Merilyn V.J
Chairperson
Board of studies in
Botany